



**Little Bloomers Day Nursery and Pre-School Ltd
REGISTRATION FORM**

Full name of child.....

Full address of child.....

.....**Post code**.....

Please tick: Sex: Male.... **Female**... **Date of birth**/...../.....

Deposit Details

Amount Paid

Date Paid.....Date Returned.....

Evidence of Date of Birth [To be obtained from child's Birth Certificate, Passport or other official evidence of identity and date of birth]

Child's Date of Birth:.....

Type of Evidence seen:.....

Provider Signature (to confirm evidence seen):.....

Date

Parent/Guardians name and relationship to child: Full Name

Home address (if different to child).....

.....

Home telephone no.....Mobile no.....

Private e-mail address (for invoices no Hotmail please)

Work Place and

Address:.....

Work tel. no.....Work email:

Please tick: Pick up ___ Responsible for payment ___ Contact in Emergency ___

Emergency order of contact: 1 2 3

Parent/Guardians name and relationship to child: Full Name

Home address (if different to child).....
.....

Home telephone no.....Mobile no.....

Private e-mail address (for invoices no Hotmail please).....

Work Place and
Address:.....

Work tel. No.Work email:

Please tick: Pick up ___ Responsible for payment ___ Contact in Emergency ___

Emergency order of contact: 1 2 3

Other emergency contact: Full Name:

Home address

Home telephone no.....Mobile no.....

Relationship to child

Please tick: Pick up ___ Responsible for payment ___ Contact in Emergency ___

Emergency order of contact: 1 2 3

Collection password

Please provide a photograph of anyone who may collect your child.

Who holds legal Parental Responsibility for your child:

Name..... Relationship to child

Name..... Relationship to child

(For further information on Parental Responsibility please contact Nursery Manager)

Who holds legal Contact for your child:

Name..... Relationship to child

Name..... Relationship to child

Medical details:

Child's doctor.....

Full address of Doctor

Telephone number

Health Visitor name

Telephone number

Does your child have any allergies?

.....

Does your child have any special dietary requirements?

.....

Any health matters the setting should be aware of (information about medication is recorded separately)

.....

Which immunisations has your child already received (include all dates)?

.....

All up to date (please tick)

Bookings (days and times required):

Monday

Tuesday

Wednesday

Thursday

Friday

Date you wish your child to start

Extra details:

Position in family Religion

Ethnicity Nationality

Language Disability

Please enclose a £75 deposit for each child whom you wish to enrol. This deposit is non-refundable in the event that you choose not to take up a place. Although this will be returned when your child leaves nursery after giving the required 4 weeks notice and your account is cleared.

Deposits can be paid directly to the Nursery using Cash, Debit/Credit card or using online banking to Barclays Bank plc 20-63-66 33250938 (putting the child's surname as reference)

All monthly invoices can be paid by Direct Debit, Standing Order, Cash (under £100) or Debit/Credit card.

How did you hear about Little Bloomers Day Nursery and Pre-School?

.....
(If an existing parent or member of our team recommended us, we will reward them with a £20 discount/bonus, so please let us know).

Signatures: I have received a copy of the prospectus and pricing documents and agree to the conditions contained in them.

.....
(Parent or Guardian's signature)

.....
(Date)

Data Protection

These records may be held electronically, but will be used by no-one outside the nursery. Please see our Data Protection Policy for further information.

Social Networking Sites

In the interests of maintaining confidentiality and professionalism, we would ask parents/carers not to join social networking forums with employees of Little Bloomers Day Nursery and Pre-School

CHILD PROTECTION

Under the provision of the Children's Act we have a responsibility to protect children under our care and we must therefore report any incident or suspected incident of child abuse directly to Social Services.

Complaints Procedure

If parents have any cause to make a complaint, they should in the first instance discuss the matter with the Nursery Manager, who will endeavour to resolve the problem. However, all parents have the right to contact OFSTED:

Early Years OFSTED
Royal Exchange Buildings, St Ann's Square
Manchester M2 7LA
www.ofsted.gov.uk
Tel 0300 123 1231